

順德聯誼總會胡兆熾中學  
申請(2025/2026)中一自行分配學位須知

**(一) 申請資格**

- 現就讀小六課程及
- 操行必須達 B 或以上

備註：根據教育局規定，申請學生只可以向不多於兩所參加中學學位分配辦法的中學申請自行分配學位，否則會被取消資格。

**(二) 申請程序**

**(A) 以紙本遞交申請**

(a) 派發及交回申請表日期

派發申請表日期	2024 年 12 月 2 日(一) 至 2025 年 1 月 16 日(四)
交回申請表日期	2025 年 1 月 2 日(四) 至 2025 年 1 月 16 日(四)
派發及交表時間	星期一至星期五：上午九時至中午十二時；下午二時至五時 星期六：上午九時至中午十二時

(b) 領取申請表

- 本校大門接待處 或
- 從本校網頁

<https://www.stfaswc.edu.hk/tc/content.php?wid=95> 下載



(c) 將下列文件親身交到校務處(不需要提交小學推薦信，亦不設郵遞申請)：

1. 已填妥由教育局印發的「中一自行分配學位申請表」(包括家長存根、學校存根及教育局存根)
2. 教育局印發的「中學學位分配小六學生資料表」(副本)
3. 已填妥及貼上近照的本校申請表格
4. 近三年(小四至小六)成績表(副本)
5. 近三年(小四至小六)課外活動及服務資料(副本)
6. 近三年之各項重要獎狀及證書(副本)
7. 學生身份證副本
8. 填備中文地址回郵信封兩個(4"x9"企口長封)及貼上郵票，並將信封夾在申請表格上。

### **(B) 透過「中一派位電子平台」遞交申請**

家長亦可以透過「中一派位電子平台」遞交申請，詳情請參考教育局網頁家長指南

(網址為 [https://www.edb.gov.hk/tc/edu-system/primary-secondary/spa-systems/secondary-spa/general-info/SSPA\\_ePlatform\\_Parents\\_Guide.html](https://www.edb.gov.hk/tc/edu-system/primary-secondary/spa-systems/secondary-spa/general-info/SSPA_ePlatform_Parents_Guide.html))



### **(三) 中一自行分配學生名額**

- 40 名

### **(四) 收生評分準則**

- (a) 教育局「申請學生成績次第名單」40%
- (b) 操行 20%
- (c) 課外活動及服務 20%
- (d) 面試表現 20%

### **(五) 面試日期及安排：**

- (a) 面試日期為 2025 年 3 月 15 日(六)
- (b) 後備日則為 2025 年 3 月 16 日(日)
- (c) 本校將於 2025 年 3 月上旬以信件通知所有符合申請資格的學生參加面試(家長毋須致電查詢)
- (d) 倘若面試日期適逢香港天文台發出紅色 / 黑色暴雨警告訊號或教育局宣布停課，面試會改於後備日進行，請家長留意本校網頁 (<http://www.stfaswc.edu.hk>) 的最新消息。



### **(六) 甄選結果**

- 本校將於 2025 年 3 月 31 日(一) 透過書面及電話通知所有正取學生的家長其子女已獲納入本校自行分配學位正取學生名單。
- 有關的通知安排並不包括備取及落選學生，亦非正式的派位結果，家長毋須就通知回應。沒有獲通知為正取學生的申請者，仍有機會以備取學生身份獲派自行分配學位。

**Shun Tak Fraternal Association Seaward Woo College**  
**S.1 Discretionary Places Allocation 2025-2026 Application Guidelines**

**1. Application requirement**

- (a) Currently a Primary 6 student **AND**
- (b) The conduct must be B or above.

**Remarks: According to the regulation of the Education Bureau (EDB), the applicants may apply to not more than TWO participating secondary schools, otherwise the chance of acquiring a discretionary place will be forfeited.**

**2. Application procedures**

**(A) Application submitted in paper form**

- (a) Distribution and submission of the application form:

Distribution period:	2 December 2024 (Mon) – 16 January 2025 (Thur)
Submission period:	2 January 2025 (Thur) – 16 January 2025 (Thur)
Office hours:	Monday to Friday: 9:00 am to 12 nn, 2:00 pm to 5:00 pm Saturday: 9:00 am to 12:00 nn



- (b) Obtain an application form

- At our School General Office OR
- Download from our School Website  
( <https://www.stfaswc.edu.hk/tc/content.php?wid=95> )

- (c) Submit the following documents to the School General Office **in person (Reference Letters from primary schools are not necessary. Applications by post are NOT accepted.)**

1. A completed 'Application Form for S1 Discretionary Place' issued by EDB (all 3 parts intact- Parent's use, School's use, the EDB's use)
2. A copy of the Primary 6 Student Record Form issued by EDB
3. A completed school application form with a recent photo affixed
4. Photocopies of school reports from the last three years (Primary 4, Primary 5 and Primary 6)
5. Photocopies of extra-curricular activities and services portfolio (Primary 4, Primary 5 and Primary 6)
6. Photocopies of the certificates of commendation and achievements (Primary 4, Primary 5 and Primary 6)
7. A photocopy of HKID card
8. Two self-addressed stamped envelopes (4"X9" long envelopes). Attach the envelopes to the application form

### **(B) Application via the SSPA e-Platform**

-Parents may submit applications via the SSPA e-Platform. For details, please refer to the 'SSPA e-Platform Parent's Guide' on EDB website.

(link: [https://www.edb.gov.hk/en/edu-system/primary-secondary/spa-systems/secondary-spa/general-info/sspa\\_eplatform\\_parents\\_guide.html](https://www.edb.gov.hk/en/edu-system/primary-secondary/spa-systems/secondary-spa/general-info/sspa_eplatform_parents_guide.html))



### **3. Quota of Discretionary Places**

- 40

### **4. The School's admission criteria**

- (a) Rank order provided by the EDB: 40%
- (b) Conduct: 20%
- (c) Participation in extra-curricular activities and services: 20%
- (d) Interview performance: 20%

### **5. Arrangement of interviews**

- (a) Date of interview : 15 March 2025 (Sat)
- (b) Date of fallback interview : 16 March 2025 (Sun)
- (c) Eligible applicants will be notified by mail in early March 2025. (Parents do not need to call to enquire regarding interviews)
- (d) If a Red or Black Rain Signal is hoisted, or the Education Bureau announces the suspension of schools, interviews will be suspended to the date of fallback interview. For the most updated news, please refer to <http://www.stfaswc.edu.hk>.



### **6. Release of results**

- Successful applicants will be notified by letter and phone on 31 March 2025 (Mon).
- Notification arrangements are not applicable to reserve and unsuccessful applications, nor are the notifications of the official allocation results. The parents concerned do not need to reply to the notifications. Students who have not received notification may also be allocated with an S1 place in our school in the capacity of reserve applicants.